

Bureau of Motor Vehicles

Mechanic's Lien Application

An individual, a firm, a limited liability company, or a corporation that performs labor, furnishes materials or storage, or does repair work on a motor vehicle, trailer, semitrailer, or recreational vehicle has a mechanic's lien on the vehicle for the reasonable value of the charges for the labor, materials, storage, or repairs.

The vehicle may be advertised for sale at public auction if the charges are not satisfied thirty (30) days after the vehicle comes into their possession. The vehicle may not be sold earlier than fifteen (15) days after the date the vehicle is advertised for sale or fifteen (15) days after the owner has been notified of the intent to sell, whichever is greater.

Mechanic's Lien title applications are processed by the Central Office Title Processing Department to improve the security and efficiency of these transactions.

When submitting paperwork, include the following:

- [Application for Certificate of Title – State Form 44049](#)
- [Mechanic's Lien Bill of Sale - State Form 23104](#)
- The vehicle owner of record and lien holders (if applicable) must be notified at the last known address by certified mail that the vehicle will be sold at public auction on a specified date to satisfy the mechanic's lien. **Proof of delivery of certified letter(s) and a copy of the letter must be submitted with this application.**
- Certificate from a newspaper verifying the vehicle was advertised for sale at public auction. The advertisement must be placed in a newspaper that is printed in English and of general circulation in the city or town in which the mechanic's lien holder place of business is located. The advertisement must contain at least the following information: (1) A description of the vehicle, including make, type, and VIN; (2) Amount of unpaid charges; (3) Time, place, and date of sale.
- [Physical Inspection of a Vehicle or Watercraft – State Form 39530](#). Must be completed by a law enforcement officer.
- [Odometer Disclosure Statement – State Form 43230](#). (Trailers and motor vehicles over 16,000 lb. are exempt.) Mileage will be branded "Not Actual".
- Proof of Indiana Residency. Examples include an Indiana driver's license or identification card or a utility bill dated within the last sixty (60) days. [Download a list of all acceptable documents](#).
- Sales tax is 7% of the purchase price. If the holder of the mechanic's lien is applying for ownership, 7% sales tax is assessed on the advertised price. **If sales tax is required to be collected at the time of sale, include bill of sale or purchase order showing sales tax was collected and provide and [ST108E – Certificate of Gross Retail or Use Tax Exemption – State Form 48841](#) to the purchaser.**
- [Download complete Mechanic's Lien application packet](#)

Mail the completed packet to:
Central Office Title Processing
100 North Senate Avenue, Room N411
Indianapolis, IN 46204