

Sample 'HOLD HARMLESS' Letter

(Company Letterhead or Business Name
and Address)

(Date)

BUREAU OF MOTOR VEHICLES
100 North Senate Avenue, Rm. N404
Indianapolis, IN 46204

Attention: Title Division Director

Dear Sir,

Your office has required that we provide an original signature on the "Power of Attorney" which we provide the dealership for the purposes of titling and registering our fleet vehicles. This signature cannot be an original due to the fact that we cannot conduct business in a reasonable fashion by being at every dealership in order to make the signature. The signature is the (Position or Title: i.e. 'Branch Operations Manager's') signature and represents his/her original signature.

(Company Name) agrees to indemnify, defend, and hold harmless the State of Indiana and its agents, officers and employees from any and all claims that (Company Name) may have arising out of this signature being copied on the "Power of Attorney."

Sincerely,

(Signature)

(Printed Name)
(Company Title)

cc: (Dealership Name
& Address)